



Wetaskiwin & Area Lodge Authority
 May 10, 2023 @ 9:00am
 West Pine Lodge

MINUTES

County of Wetaskiwin	Kathy Rooyakkers	Ken Adair	Lynn Carwell
City of Wetaskiwin	Wayne Neilson	Dean Billingsley	
Town of Millet	Gerdie Hogstead		
The Bethany Group	Carla Beck	Shannon Holtz	Amanda Leckie (regrets)
	Melodie Stol (recorder)		

1.	Call to Order The meeting was called to order at 9:00am by Kathy Rooyakkers, Board Chair.		
2.	Review of Agenda WALA 23-05-01 MOVED by D. Billingsley to approve the May 10, 2023 Agenda as presented. CARRIED		
3.	Approval of Minutes WALA 23-05-02 MOVED by K. Adair to approve the March 29, 2023 Regular meeting minutes as presented. CARRIED		
4.	Correspondence		
	a.	Seniors Income Amounts April – June 2023	
	b.	Election Advocacy ASCHA MLA Nixon toured West Pine in April and made suggestions on how to focus advocacy for the suite modernization request.	
		WALA 23-05-03 MOVED by L. Carwell to accept the correspondence as information. CARRIED	
5.	Reports		
	a.	Financial Reports – for the 3 months ending March 31, 2023 Review of financial statements and accompanying notes. Revenue: lower than budget rental revenue at Peace Hills, higher at West Pine. Higher	

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		<p>investment income and covid occupancy loss still being received.</p> <p>Expenses: Seasonal variances in utilities, food costs variance due to timing of invoices.</p> <p>Discussed meal revenue for DSL, admin costs and fees, food costs and process improvements.</p> <p>WALA 23-05-04 MOVED by W. Neilson to accept the Financial Reports as information. CARRIED</p>
	b.	<p>Occupancy Stats to April 30, 2023</p> <p>West Pines one move-in March. Peace Hills occupancy lower then projected.</p> <p>Discussion on occupancy challenges and the lodge marketing plan working group.</p> <p>WALA 23-05-05 MOVED by L. Carwell to accept the Occupancy Report as information. CARRIED</p>
	c.	<p>CAO Report</p> <p>AUPE mediation, lodge marketing plans, Quality Improvement Initiative, annual education and ASCHA convention report. Chair Rooyakkers felt the convention was an excellent learning experience and requested that budget 2024 would include enough funds to cover two board members attending and cover daily per diem as well.</p> <p>Discussion on tub at West Pines lodge. Jets are no longer working and cannot find parts. Replacement request in CMR submission.</p> <p>Discussion on technology advancements that support seniors.</p> <p>WALA 23-05-06 MOVED by G. Hogstead to accept the CAO report as information. CARRIED</p>
6.	New Business	
	a.	<p>Business Plan review</p> <p>Reviewed the Business plan summary, Schedule A submission and the resident survey results.</p> <p>Discussed bringing in educational opportunities such as health and quality of life programs for residents and members of the public as part of the community hub model.</p> <p>Discussed sending correspondence after the election to the new Minister to express the urgency of the Lodge Program review and the need for continued occupancy loss</p>



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	funding. WALA 23-05-07	MOVED by K. Adair to accept the business plan summary as information, with the final submission for approval at the June board meeting. CARRIED
7.	Next Meeting <ul style="list-style-type: none"> ▪ Wednesday June 28, 2023 at 9:00 am. Admin will work with Chair Rooyakkers to book the County of Wetaskiwin office by a board meeting space. 	
8.	Adjournment WALA 23-05-08	MOVED by L. Carwell to adjourn the May 10, 2023 meeting at 11:30 am. CARRIED

Kathy Rooyakkers, Board Chair
 Wetaskiwin & Area Lodge Authority

Carla Beck, CEO
 The Bethany Group

June 28, 2023

Date

June 28, 2023

Date

