Wetaskiwin & Area Lodge Authority
May 7, 2025 @ 9:00am
County of Wetaskiwin Municipal Offices

MINUTES

County of Wetaskiwin	Kathy Rooyakkers	Ken Adair	Lynn Carwell
City of Wetaskiwin	Wayne Neilson (regrets)	Joe Branco (regrets)	
Town of Millet	Gerdie Hogstead		
The Bethany Group	Carla Beck	Shannon Holtz	Amanda Leckie
	Melodie Stol (recorder)		

1.	Call to Order The meeting was called to order at 9:05 am by Board Chair Kathy Rooyakkers.	
2.	Review of Agenda **WALA 25-05-01**	**MOVED by K. Adair to approve the May 7, 2025 Agenda as presented. CARRIED**
3.	Approval of Minutes **WALA 25-05-02**	**MOVED by G. Hogstead to approve the March 26, 2025 Regular meeting minutes as presented. CARRIED**
4.	Correspondence	
	a.	
5.	Reports	
	a.	Financial Reports – for the 3 months ending March 31, 2025 Review of financial statements and accompanying notes. Revenue close to budget. Hot water tank replacement revenue from a grant coded to Sundry and corresponding expense in maintenance. Food expenses higher than budget. Reviewed statement of financial position. Unearned income reflects receipt of requisition and this amount will go down as it dispersed to revenue evenly through the year.

	b.	Occupancy Stats to April 30, 2025 Peace Hills move-ins early May, once again full. West Pine's occupancy is stable.
	c.	CAO Report AUPE negotiations continue, with agreement on non-monetary articles, Monetary articles still at negotiations. CMR funding has been received for both lodges. Peace Hills $150,000 for nurse call system and $66,000 geothermal line replacement, West Pine $395,000 for mechanical systems and $220,000 for the suite expansion project. Lodge events, menus. City of Wetaskiwin housing needs assessment in early engagement phase. Waitlist information and preliminary LAP grant numbers. ASCHA conference report with Kathy attending from the board. Discussion on providing dedicated room for Home Care within West Pine Lodge. Some additional communication needs to occur between TBG and Home Care about the expectations.
	WALA 25-05-03	**MOVED by K. Adair to accept the Reports as information. CARRIED**
6.	New Business	
	a.	Business Planning 2026-2028 - Reviewed the summary document of the activities over the past business plan cycle. - Reviewed the 2026-2028 Environmental Scan. Suggestion to note impact of municipal elections, changes to board members and plans around orientation and education. Discussed the investments into West Pine building and the positive atmosphere that has been developing at the facility and how to capture this as an opportunity to increase occupancy. - Discussion on structuring the business plan around 4 outcome areas: CMR and New Capital, The Resident Experience, Community Connections and Sustainable Operations. - Discussed community hub model. - Discussed lodge aesthetics and planning for improvements. - The top priorities from the board are securing the small lodge grant for West

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		Pine and Resident Experience enhancement (capital investment, expanded services and activities that are meaningful to the residents) The draft plan will be sent out June 16 with the meeting package. Board members are asked to review in advance and should feel free to make any comments prior to the meeting via email. The plan needs to be approved at the next meeting for submission by June 30.
	b.	Equipment Purchase Combi-oven The current combi-oven is no longer functioning and requires replacement. Quote was provided. **WALA 25-05-04** **MOVED by K. Adair to approve the purchase of a replacement Combi Oven for Peace Hills Lodge in the amount up to $24,500 being drawn for Restricted Reserves Equipment/Building.** **CARRIED**
7.	Next Meeting Wednesday June 25, 2025 at 9:00am at the County of Wetaskiwin Council Chambers	
8.	Adjournment **WALA 25-05-05** **MOVED by L. Carwell to adjourn the May 7, 2025 meeting at 10:50 am.** **CARRIED**	

Kathy Rooyakkers, Board Chair
Wetaskiwin & Area Lodge Authority

June 25, 2025
Date

Carla Beck, CEO
The Bethany Group

June 25, 2025
Date