

Wetaskiwin & Area Lodge Authority
March 27, 2024 @ 9:00am
County of Wetaskiwin Municipal Offices

MINUTES

County of Wetaskiwin	Kathy Rooyakkers (regrets)	Ken Adair	Lynn Carwell
City of Wetaskiwin	Wayne Neilson	Joe Branco (regrets)	
Town of Millet	Gerdie Hogstead		
Metrix Group	Curtis Friesen		
The Bethany Group	Carla Beck	Shannon Holtz	Amanda Leckie
	Melodie Stol (recorder)		

1.	Call to Order The meeting was called to order at 9:00am by Wayne Neilson, Vice Chair.
2.	Review of Agenda WALA 24-03-01 MOVED by G. Hogstead to approve the March 27, 2024 Agenda as presented. CARRIED
3.	Delegation – Metrix Group Presentation of the 2023 Audited Financial Statements Curtis Friesen from Metrix Group reviewed the 2023 Audited Financial Statements. Smooth audit process, with books and records in good order. No issues with testing, a clean audit opinion was received. Reviewed Statement of Financial Position, Statement of Operation and Notes. Healthy statement with increased cash. Covid occupancy loss funding was received, and has ended effective December 31, 2023. Discussion on amortization, improved interest rates, reserves, accounts payable. WALA 24-03-02 MOVED by K. Adair to approve the 2023 Audited Financial Statements as presented. CARRIED
4.	Approval of Minutes WALA 24-03-03 MOVED by L. Carwell to approve the December 6, 2023 Organizational and Regular meeting minutes as presented. CARRIED

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5.	Correspondence	
	a.	Items circulated by email February 12, 2024
	WALA 24-03-04 MOVED by K. Adair to accept the Correspondence as information. CARRIED	
6.	Reports	
	a.	Financial Reports – for the 2 months ending February 29, 2024 Review of financial statements and accompanying notes. Early in the year, rental revenue lower than budget. Salaries under budget related to timing of union negotiations. Discussion on investments and services thru ATB.
	b.	Occupancy Stats to February 29, 2024 End of February 8 vacant at Peace Hills, with 5 move-ins scheduled in March.
	c.	CAO Report Provincial budget 2024/2025 information and the ASCHA analysis were shared. LAP grant increased from \$13.23 to \$20.50 per low-income resident per day. Still need to review the net impact of this change as it will be based on actuals not the baseline occupancy method that was used during covid years. Staffing and Labour relations. New manager and one assistant manager now in place, and pursuing an additional assistant manager to improve coverage at both sites. Goal would be to have an assistant manager on site West Pine 4 days per week (would include activities). Resident spring meetings, Pink shirt day, QI project, seasonal menu update, ASCHA convention report. Update on smoking space changes at West Pine. Lodge Program review was held March 21, with Kathy attending. Information on additional online consultations has been shared with the board.
	WALA 24-03-05 MOVED by L. Carwell to accept the Reports as information. CARRIED	
7.	New Business	
	a.	Audited Financial Statements 2023 (see delegation)




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8.	Next Meeting Wednesday May 8, 2024 at 9:00am at the County of Wetaskiwin Council Chambers (confirm with Kathy R)
9.	Adjournment WALA 24-03-06 MOVED by K. Adair to adjourn the March 27, 2024 meeting at 9:55am. CARRIED



Kathy Rooyakkers, Board Chair
Wetaskiwin & Area Lodge Authority



Carla Beck, CEO
The Bethany Group

May 8, 2024

Date

May 8, 2024

Date