



Wetaskiwin & Area Lodge Authority
 Wetaskiwin Memorial Arts Centre
 June 29, 2020 @ 9:00 am

MINUTES

County of Wetaskiwin	Kathy Rooyakkers (by phone)	Ken Adair	Bill Krahn (regrets)
City of Wetaskiwin	Wayne Neilson	Alan Hilgartner	
Town of Millet	Carol Sadoroszney		
The Bethany Group	Alecia Magwood	Melodie Stol (recorder)	

1.	<p>Call to Order</p> <p>With Chair Rooyakkers attending by phone, Vice Chair Neilson was acting Chair. The meeting was called to order by Vice-Chair Neilson at 9:00 am.</p>
2.	<p>Approval of Agenda</p> <p>WALA 20-19 MOVED by K. Adair to accept the agenda as presented. CARRIED</p>
3.	<p>Approval of Minutes</p> <p>WALA 20-20 MOVED by K. Adair to approve the Regular Meeting Minutes of May 13, 2020 as presented. CARRIED</p>
4.	<p>Correspondence</p>
a.	<p>ASCHA</p> <p>Handout and verbal discussion regarding June 2 AGM.</p>
5.	<p>Financial Statements - for the period ended May 31, 2020</p> <p>Reviewed balance sheet and operating statements. Discussed the items that make up Recoveries in revenue</p> <p>WALA 20-21 MOVED by A. Hilgartner to accept the Financial Statements for the five months ended May 31, 2020 as presented. CARRIED</p>
6.	<p>Occupancy Report</p> <p>Discussed occupancy impacts of Covid-19, with mandatory 14-day isolation upon move-in.</p> <p>WALA 20-22 MOVED by C. Sadoroszney to accept the Occupancy Report to May 31, 2020 as information. CARRIED</p>

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7.	New Business	
	a.	<p>Business Plan for Submission June 30, 2020</p> <p>The Board was presented Appendix D-CMR of \$60,000 for West Pines Lodge and the Appendix D-CMR for area SSC apartments and Community Housing managed by The Bethany Group.</p> <p>WALA 20-23 MOVED by K. Adair to approve the Business Plan submission Appendix D- CMR for \$60,000 for West Pines Lodge. CARRIED</p>
	b.	<p>Covid-19 and Operational Update</p> <p>Discussed insurance inspection of the fireplace at West Pines Lodge, Covid funding for Lodges and impacts on quality of life due to Covid related visitor restrictions.</p> <p>WALA 20-24 MOVED by A. Hilgartner to accept the COVID-19 and Operational update as information. CARRIED</p>
	c.	<p>Signing Authorities</p> <p>The signing authority framework was presented and discussed.</p> <p>WALA 20-25 MOVED by K. Adair to approve the Signing Authority Framework as presented with the following authorizations:</p> <p>Operating Accounts: Chief Executive Officer- Mike Leathwood Director Corporate Services- Judy Lowe Director of Housing- Alecia Magwood Manager Financial Services- Mary Howard (Acting) Board members to be appointed annually and named by motion</p> <p>Administrator Operating Accounts Director Corporate Services- Judy Lowe Manager Financial Services- Mary Howard (Acting)</p> <p>CRA Account: Manager Financial Services- Mary Howard (Acting)</p> <p>Investment Accounts: Chief Executive Officer- Mike Leathwood Board Chairperson Board Vice Chair</p> <p style="text-align: right;">CARRIED</p>



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8.	Next Meeting <ul style="list-style-type: none">- ASCHA Regional Meeting Friday October 2, 2020.- Board meeting Wednesday October 7 at 9:00 am. Wayne and Alan to confirm availability of the Wetaskiwin Memorial Arts Center for the Oct 2 and Dec 2 meetings
9.	Adjournment WALA 20-26 MOVED by A. Hilgartner that the meeting be adjourned at 10:10am. CARRIED

A handwritten signature in black ink, appearing to be 'WN', written over a horizontal line.

Wayne Neilson, Vice Chair

Date: Oct 7 2020

A handwritten signature in blue ink, appearing to be 'AL', written over a horizontal line.

Mike Leathwood, CEO or Alecia Magwood, Director

Date: **OCT 07 2020**