



Wetaskiwin & Area Lodge Authority
 Teleconference
 April 15, 2020 @ 1:30 pm

MINUTES

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|-----------------------------|-------------------|-----------------|-------------------------|
| County of Wetaskiwin | Kathy Rooyakkers | Ken Adair | Bill Krahn |
| City of Wetaskiwin | Wayne Neilson | Alan Hilgartner | |
| Town of Millet | Carol Sadoroszney | | |
| The Bethany Group | Mike Leathwood | Alecia Magwood | Melodie Stol (recorder) |
| | Brian Leibel | Vivian Xue | |
| MNP Auditors | Melissa Milne | Lindsay Schmidt | |

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| 1. | <p>Call to Order</p> <p>The meeting was called to order by Chair Rooyakkers at 1:50 pm. This meeting was held through teleconference. Chair Rooyakkers confirmed process for the meeting to include that one member will make all motions and that the Chair will call for any opposed on each motion. Member Ken Adair volunteered to make all motions today.</p> |
| 2. | <p>Approval of Agenda</p> <p>WALA 20-01 MOVED by K. Adair to accept the agenda with the Audit presentation to be the first item as presented. CARRIED</p> |
| 3. | <p>Approval of Minutes</p> <p>WALA 20-02 MOVED by K. Adair to approve the Organization Meeting Minutes and the Regular Meeting Minutes of December 4, 2019 as presented. CARRIED</p> |
| 4. | <p>Correspondence</p> |
| a. | |
| 5. | <p>Audit Financial Statements</p> <p>CEO Mike Leathwood introduced the new auditors</p> <p>Brian Leibel reviewed the Statement of Financial Position and Reviewed Statement of Operations. Reviewed the result of GST audit decisions from 2011 and 2016 that resulted in an extraordinary expense of \$131,203.</p> <p>WALA 20-03 MOVED by K. Adair to accept the 2019 Audited Financial Statements as presented. CARRIED</p> <p>The Auditors from MNP spoke to the Audit Findings Report. All grammatical and spelling errors</p> |

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| | <p>have been corrected in the final draft. Discussed Management letter recommendations including trial balance submission and payroll/schedule tracking.</p> <p>WALA 20-04 MOVED by K. Adair accept the 2019 Audit Findings Report as presented. CARRIED</p> | |
| 6. | <p>Financial Statements - for the period ended February 29, 2020</p> <p>Reviewed balance sheet and operating statements.</p> <p>WALA 20-05 MOVED by K. Adair to accept the Financial Statements for the two months ended February 29, 2020 as presented. CARRIED</p> | |
| 7. | <p>Operational Report & Occupancy Stats</p> <p>Mike introduced Alecia Magwood, the new Director who took over from the retired Glen Blatz. CEO Mike Leathwood reviewed the Covid-19 impact assessment. Discussed staffing impacts and potential impacts to the finances of WALA. The Bethany Group is carefully tracking costs for potential reimbursement from Government. Impacts on seniors as we try to maintain a positive living environment within the restrictions that lead to isolation. The Bethany Group is purchasing additional I-pads for the residents. We did submit Surge Capacity availability at West Pines Lodge.</p> <p>Questions: What is the status of support residents at West Pine Lodge due to the minimal staffing model?</p> <p>WALA 20-06 MOVED by K. Adair to accept the Operational Reports as information. CARRIED</p> | |
| 8. | a. | <p>Lodge Rate Sheet</p> <p>Due to the direction of the Province, not rate increases should occur at this time. The rate sheet was previously approved in during Budget. In order to support residents, existing residents will continue with the 2019 rate until July 2021. New residents will be charged according to the July 2020 rate sheet.</p> <p>WALA 20-07 MOVED by K. Adair to leave existing residents at the 2019 rates and new residents will enter at the 2020 rates. CARRIED</p> |
| 9. | <p>Next Meeting</p> <p>Wednesday May 13 at 10:00am</p> | |
| 10. | <p>Adjournment</p> <p>WALA 20-08 MOVED by K. Adair that the April 15, 2020 WALA Meeting be adjourned at 3:00 pm . CARRIED</p> | |



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WAYNE NELSON (VICE CHAIR)

KN al

Kathy Rooyakkers, Board Chair

Date: June 29 - 2020

AM

Mike Leathwood, CEO or Alecia Magwood, Director

Date: June 29 2020

