

Wetaskiwin & Area Lodge Authority  
Meeting Held Via Zoom  
March 31, 2021 @ 9:00am

## MINUTES

<b>County of Wetaskiwin</b>	Kathy Rooyakkers	Ken Adair	Terry Van De Kraats
<b>City of Wetaskiwin</b>	Wayne Neilson	Alan Hilgartner (regrets)	
<b>Town of Millet</b>	Carol Sadoroszhney (regrets)		
<b>The Bethany Group</b>	Carla Beck	Outi Kite	Darryl Diletzoy
	Melodie Stol	Michelle Wideman (recorder)	

1.	<p>Call to Order</p> <p>The meeting was called to order at 9:02am by Kathy Rooyakkers, Board Chair.</p>		
2.	<p>Review of Agenda</p> <p>Addition of Status of Maintenance Projects, to be covered under the Director's Report.</p> <p><b>WALA 21-12    MOVED by W. Neilson to accept the Agenda as presented.                    CARRIED</b></p>		
3.	<p>Delegation – Presentation of the 2020 Audited Financial Statements</p> <p>Lindsey Schmidt and Melissa Milne from Meyers Norris Penny (MNP) joined the meeting to review the 2020 Audited Financial Statements, and overall a clean audit opinion was received.</p> <p>Darryl Diletzoy, Director of Finance, reviewed the draft Financial Statements, and the impacts of covid were highlighted.</p> <p><b>WALA 21-13    MOVED by K. Adair to approve the 2020 Audited Financial Statements as presented.                    CARRIED</b></p>		
4.	<p>Approval of Minutes</p> <p><b>WALA 21-14    MOVED by T. Van De Kraats to accept the Minutes of February 3, 2021 as presented.                    CARRIED</b></p>		
5.	Correspondence		
	a.	<p>Ministry of Seniors and Housing – Budget 2021</p> <p>Highlights include no decrease to the Lodge Assistance Program grant amounts, and continuation of Covid funding.</p>	
	b.	<p>ASCHA Online Convention April 7-9</p> <p><b>WALA 21-15    MOVED by K. Adair to assign WALA's voting ballots to Melodie Stol.                    CARRIED</b></p>	

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	c.	ASCHA Budget 21/22 Analysis
	d.	Seniors Income Amounts Jan 2021
	e.	Changes to Public Reporting Guidelines
		<b>WALA 21-16      MOVED by T. Van Dr Kraats to accept the Correspondence as information.</b> <b>CARRIED</b>
6.		Reports
	a.	Financial Reports – for the 2 months ending February 28, 2021 Review of reports provided. <b>WALA 21-17      MOVED by K. Adair to accept the Financial Reports as information.</b> <b>CARRIED</b>
	b.	Occupancy Reports – for the period ending February 28, 2021 Currently have 5 vacancies in PHL and 8 in WPL, with one moving to a higher level of care. Are seeing hesitancy to move-in for all lodges, but anticipate more interest with the vaccine rollout. <b>WALA 21-18      MOVED by W. Neilson to accept the Occupancy Report as information.</b> <b>CARRIED</b>
	c.	Directors Report Review of report prepared by Outi Kite, Director of Housing. Highlights include staff supports in place to manage covid fatigue, and ongoing communications to residents and families. Common areas in the self-contained buildings remain closed as per the CMOH Orders in place, which is proving difficult for those residents. An update was provided on the Capital Maintenance projects underway. The building and grounds maintenance budgeted at \$100,000 with only \$54,000 in expenses will be investigated. We do have an ongoing maintenance contract for those buildings, but expect it was related to snow removal. The tagline ‘Caring Communities’ will be reviewed at the Strategic Planning session.
	d.	Covid-19 Update Residents in both lodges have received their vaccines, and all staff are now eligible as well. We are asking staff to submit their vaccination status for tracking, however cannot mandate or restrict their activities. We can however implement other measures, i.e. non-vaccinated staff may be required to continue use of PPE even if provincial mandates are lifted. All lodge staff who were eligible to receive the Critical Worker Benefit have received their payment.

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	<b>WALA 21-19      MOVED by T. Van De Kraats to accept the Directors Report and Covid Update as information.      CARRIED</b>	
7.	Old Business	
	a.	<p>West Pine Lodge Demographic Analysis</p> <p>Review of report prepared by Melodie Stol, including review of census information and occupancy in nearby lodges. All neighbouring lodges are currently experiencing reduced occupancy due to the pandemic. Seniors do have many more housing options than were previously available. Additionally, Home Care does a really good job of keeping people in their home, and when they are ready to move many people skip over the lodge and go right into DSL. Will be discussed further at Strategic Planning, as there are some hard questions to be asked and examined.</p> <p>Draft survey questions were presented for review. An explanation of the Lodge program could be included at the beginning. The second question will be clarified to be more specific, and will also include simple questions such as ‘would you consider moving into WPL?’ and ‘what would make WPL more desirable to you?’. Also perhaps a breakdown of what it costs to live in the lodge, or remove all financial questions altogether. It was further discussed ways to engage the children of seniors, as they tend to assist with the decision making. Possibly a question ‘have you discussed your future living considerations with your family?’.</p> <p>A revised survey will be circulated via email for approval, to be distributed and hopefully have the results prior to the Business Planning session in May.</p>
	<b>WALA 21-20      MOVED by T. Van De Kraats to accept the Old Business as information.      CARRIED</b>	
8.	New Business	
	a.	<p>Strategic/Business Planning Discussion</p> <p>The Board decided at this time to hold Strategic Planning in May while also working through the requirements for the Business Plan submission.</p> <p><b>WALA 21-21      MOVED by K. Adair to accept the New Business as information.      CARRIED</b></p>
9.	<p>Next Meeting</p> <ul style="list-style-type: none"> <li>▪ Wednesday May 12, 2021 @ 9:00am</li> </ul>	
10.	<p>Adjournment</p> <p><b>WALA 21-22      MOVED by T. Van De Kraats that the March 31, 2021 WALA meeting adjourn at 11:00am.      CARRIED</b></p>	



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A handwritten signature in blue ink, appearing to read "Kathy Rooyakkers", is written over a horizontal line.

Kathy Rooyakkers, Board Chair

October 4, 2021

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A handwritten signature in blue ink, appearing to read "Carla Beck", is written over a horizontal line.

Carla Beck or Outi Kite, The Bethany Group

October 4, 2021

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